SUBJECT:	*Refreshed Joint Business Plan 2017 - 2020*
REPORT OF:	*Councillor Isobel Darby (CDC) and Councillor Ralph Bagge (SBDC)*
RESPONSIBLE OFFICER	*Bob Smith, Chief Executive*
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WARD/S AFFECTED	*All*

1. **Purpose of Report**

   To seek approval for the refreshed Joint Business Plan 2017 – 2020

   RECOMMENDATIONS

   1.   That Council approves the refreshed business plan subject to South Bucks District Council also approving the Plan.

2. **Executive Summary**

   This report seeks approval for the following document attached as Appendix A: Refreshed Joint Business Plan 2017-2020

3. **Reasons for Recommendations**

   The Joint Business Plan Aims, Priorities and Objectives replaced the former Chilterns Aims and Objectives document and South Bucks Corporate Plan during 2014/15. The Joint Business Plan is reviewed every year to reflect the changing needs of the locality and the communities that live and work within Chiltern and South Bucks and the service planning process.

4. *Content of Report*

   4.1 The Joint Business Plan links to the Sustainable Community Strategy, which sets out the vision for the districts to 2026 and is based on extensive consultation with residents, local community groups and partner organisations. Those aspects of the Sustainable Community Strategy that are the responsibility of the District Councils are included in the Joint Business Plan.

   4.2 The refresh usually takes place in April each year.

   4.3 The 'Our values' section has been updated to reflect the new values which are now in place.

   4.4 The priorities, goals and promises on pages 6 and 7 have had a light refresh this year. Both now make reference to the economic development strategy. SBDC's aims and objectives now include improving air quality and tackling homelessness.

   4.5 The actions being delivered to support each aim and objective appear on the right hand side columns on pages 9-15 of the Joint Business Plan. These link to improvement actions contained within the individual service plans, which in turn link to staff objectives and

training plans set out for each member of staff in their annual performance appraisal. They have been updated to reflect 2017/18 Service Plans.

4.6 The proposed refreshed Joint Business Plan 2017-2020 is attached as Appendix 1.

5. Consultation

The refreshed Joint Business Plan has been circulated to Leaders and their respective Cabinets for comment.

Further to this, the documents were received at CDC Resources Overview and Services Overview, and SBDC Overview and Scrutiny Committee, with both Cabinets agreeing to recommend to Council that the refreshed Joint Business Plan be approved as part of the Budget and Policy Framework.

6. Options
Failure to refresh the plan annually will soon render it out of date and out of touch with residents' priorities.

7. Corporate Implications

3.1 *Financial – The Joint Business Plan complements the budgeting process and has close links to the medium-term financial strategy. It affects the budget planning process by setting the priorities for the future.*

3.2 *Legal – No legal implications have been identified.*

3.3 *Risks issues – The Joint Business Plan includes strategic risks. Business planning helps to alleviate risk through ensuring each service unit is aware of how their work fits into the work of the Councils and is closely linked to the needs of the community. Equalities – An integrated impact assessment, including equalities, was conducted on the Joint Business Plan and showed no adverse impacts.*

3.4 *Others – None.*

8. Links to Council Policy Objectives
The Joint Business Plan sets the aims and priorities of the Councils for the next four years.

9. Next Step
The Joint Business Plan will be updated again next spring to reflect the new service plans for 2018/19 and their actions supporting the aims and objectives.

Background Papers:	Not applicable.